

Hare & Hounds Classic Vehicle Club

Privacy Notice

(How we use Club Members information)

The information on Club Members that we collect, hold and use is as follows:

- personal information (title, full name, email address, postal address, home telephone number, mobile telephone number, vehicle(s) registered);
- membership contract information (date joined, renewal dates, membership number);
- special categories collected for club runs and shows which are shown on entry forms.

Why we collect and use this information

We use member information data to:

- communicate with members for information on club events and to circulate the club magazine;
- contact members when changes are made to events, sometimes at the last minute and for emergency purposes;
- to enable membership renewal notices to be issued;
- to enable entry to certain events.

The lawful basis on which we process this information

We process this information under the membership agreement you have entered into by completing an application form to join the Hare & Hounds Classic Vehicle Club or in relation to the steps taken to enter into that agreement.

Where information of a non-sensitive nature is processed and is therefore in the Club's legitimate interests i.e. membership of the club. Where sensitive data is processed by means of consent, with appropriate safeguards and is in the legitimate interests of the Club. Or is in your vital interests.

Collecting this information

Whilst the majority of information you provide to us is mandatory, some of it is provided to us on a voluntary basis. In order to comply with data protection legislation, we will inform you whether you are required to provide certain membership information to us or if you have a choice in this.

Data provided by the prospective member on application to join the club will be held on the master membership list. It is the responsibility of the member to inform the Club Secretary of any amendments required to ensure continued accuracy of this information.

Storing this information

We hold your data for the duration of your membership with the club. Where we have invoiced for items or collected payments, the Club will retain your information for 7 years.

Who we share this information with

We only share membership information with members of the Club committee. Where information is provided on event entry forms, information required for the event may be passed to the event organisers.

The reason for sharing your data with the committee is as detailed above in the section “why we collect and use this information”.

We do not share information about members with anyone without consent unless the law and our policies allow us to do so. Where an individual requires to contact a member of the club, the member will be contacted and asked either to contact the individual themselves, or to give permission for their contact information to be passed to the individual.

Requesting access to your personal data

Under data protection legislation, you have the right to request access to information about you that we hold. To make a request for your personal information, contact the Secretary Chis Parr chris.parr67@ntlworld.com tel: 0161 427 1363

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress;
- prevent processing for the purpose of direct marketing;
- object to decisions being taken by automated means;
- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and
- claim compensation for damages caused by a breach of the Data Protection regulations

If you have a concern about the way we are collecting or using your personal data, we ask that you raise your concern with us in the first instance. Alternatively, you can contact the Information Commissioner’s Office at <https://ico.org.uk/concerns/>

Further information

If you would like to discuss anything in this privacy notice, please contact the Club Chair Steve Divall at Stephen_Divall@hotmail.co.uk tel: 0161 483 4475.